

## LONSDALE DISTRICT SCOUTS

### MINUTES OF ACMB MEETING HELD ON 6<sup>TH</sup> MARCH 2017

1. Apologies for absence were received from Ray Salisbury, David Wilkinson and Terry Bond
2. Members present: Nigel Pullen, Tony Andrews, Dorothy Ryan, Kieron Ryan, Mick Woods
3. Chair's remarks: Nigel said that he had recently spoken to leaders from outside the District who had commented on the quality of both of our sites.
4. Minutes of the last meeting were approved.
5. Matters arising: Tony is still to follow up the rental payment from Silverhelme Explorers. Littledale leafblower had been returned to the suppliers as it is still not running properly it is expected to be replaced with a new one under warranty. Also at Littledale Tony had met representatives of the Highways dept on site about the top road drain run off. There is a right for road drains to run off to lower level land to enable roads to be kept clear of water. The bequests for use at Littledale are to be used to erect a climbing tower, Richard Woods is investigating the practicalities. The unpaid Guides invoice is with Ray to follow up.
6. Finance Report: CAF account £32,333.53 Skipton £45,000 District Annual Report and accounts has been passed to the auditors. A figure for fixtures and fittings has been included which is very historical, to be updated when the inventories have been completed.
7. Silverhelme Toilet Block: Due to the absence of Andrew Kayll there was no news about possible builders to carry out the work. Nigel said that he would e-mail Andrew to see if any progress had been made. Kieron asked to be included in any site visit as he has knowledge of all the site services.
8. Health and Safety. Nigel said that he had become aware of a confirmed case of avian flu at the Leighton Moss site of the RSPB. He had asked that the wardens at both of our sites post notices to the effect and not to touch any dead birds but to report to the warden. This had been done.
9. Silverhelme Report. Chubb have completed the repairs they recommended and Kieron had carried out a fire safety inspection. The camping fields are very wet and may have to be closed if the weather does not improve. A tree survey has been carried out and there are no problems at present.
10. Littledale Report: Trees have been checked and two were down but were safe and will be removed. A new notice board has been put up. The telephone box needs re-furbishing, this could be done by SASU. Mick said that a lady had been in touch with an offer of 18 volunteers to carry out a day's work at Littledale. She is to make contact at the end of March with a view to do this in May, Mick will follow this up.
11. Bookings: Currently 61 for Silverhelme and 39 for Littledale.
12. Marketing: Still with David.
13. A O B : Dorothy has started work on a risk assessment form following a sample from another site. She had also started on designing a feedback form to be used by our

clients. Inventories have been completed for the lodge, den and shelter at Silverhelme by Nigel and Joan, and for the kitchen, hall and entrance hall at Littledale by Ray. Mick has done the wardens hut inventory at Littledale.

14. The next meeting is to be held on Tuesday 25<sup>th</sup> April at District HQ starting at 7pm.