

# Role Description for Assistant District Commissioner (Cubs)

**Title:** ADC (Cub Scouts)

**Outline:** To work in partnership with the District Commissioner to ensure that effective operation of the Cub Scout Section in their District in accordance with the rules as laid down in POR of The Scout Association.

**Responsible for:** District Cub Scout Leaders and District Young Leaders

**Responsible to:** Deputy District Commissioner (Programme)

**Main Contacts:** DC, DDCs, ACC (Cub Scouts), other ADCs, District and County Advisers, District Executive Committee, HQ, ADC (Cub Scouts) from other Districts.

**Appointment Requirements:** To understand and accept The Scout Association's policies, have a satisfactory DBS Clearance, Completion of Wood Badge for Cub Scouts, and completion of the Leadership and Management Training (or be willing to undertake it)

## Main Tasks:

- Ensure that there is a balanced programme being delivered throughout the District's Cub Sections
- To manage the programme support for new leaders and new sections.
- To lead a District team, to build the profile of the Cub Section, deliver high-quality events, and support the adults within the section.
- To communicate effectively with all adult leaders and young leaders within the section.
- Support linking between Beavers and Cubs, and Cubs and Scouts.
- Increase the number of Cubs achieving Chief Scout Silver Awards
- Increase the number of nights away offered to Cub Scouts.
- Support membership growth across the section.

## Skills and Attributes:

- Organised
- Effective at motivating and communicating with lots of different people.
- Passionate about Cub Scouting.
- Driven and determined – with a 'can-do' attitude and ability to deliver results.
- Able to manage time and resources effectively.
- Able to lead volunteers in a positive way, practising our values.

## Lonsdale District Scouts

Headquarters: 3 Moor Street, Lancaster, LA1 1PR

**President:** Mrs. Suzie Reynolds DL | **District Commissioner:** Craig Dewar | **District Chairman:** Dr Tony Andrews

**T:** 01772 697480 | **E:** ta.scout@mypostoffice.co.uk | **W:** www.lonsdalescouts.org.uk

Registered Charity Number: 1027167



**Meeting Attendance Expectations:**

- All Leaders Meetings (3 x per year)
- District Programme Team Meetings (3 x per year)
- District Cub Section Meetings (as required)
- County Cub Scout Team Meetings (4 x per year)

**Nominations and Self Nominations are now invited to be sent via email to:  
Mandy Sweet, Deputy District Commissioner for Programme –  
[10sweet04@gmail.com](mailto:10sweet04@gmail.com)**

**In the nomination you should indicate the skills that the nominee possesses and why the nominee would be a great choice for the role.**

**The deadline for nominations is Friday 24<sup>th</sup> November. Should you wish to have a discussion about this role, please contact Mandy using the details in the District Directory which can be found on the website.**

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