



**MINUTES of the meeting of the LONSDALE DISTRICT EXECUTIVE COMMITTEE held on the 12 June 2019 at District Headquarters, Moor Street, Lancaster.**

**Present:** T Andrews (Chair), M Sweet (DC), A S Hague (Secretary), D Bateman, J Carbert, H Greenwood, S. Mather, R Parker, T Wilkinson.

**Apologies Received:** S Clarke. D Squirrell

**Not Present:** L Maun, D Smith.

**In Attendance:** J Minshull, R Salisbury.

**Chair's 'Thought for the Day':**

"There is no need to be perfect to inspire others. Let people get inspired by how you deal with your imperfections." – Ziad K Abdelnour.

**Minutes of Previous Meeting:**

The minutes of the meeting held on 21 May 2019 were agreed as an accurate record subject to the following corrections:

E881 b i. 34<sup>th</sup> Lancaster Group £147.08 due after the agreed write-off of the District-imposed late payment fee.

E881 c. Estimate for Zellhof trip of £25,000 based on the budget of approximately £1,000 per heard for 31 participants, less payments to date.

**E 880 Governance Document:**

The Chair reminded members that it had been agreed that reviews of the document would take place twice per year at the November and May meetings. However, due to an inordinate meeting earlier in the year plus a change of personnel - amongst other things - sections of the document had not been reviewed at the appropriate time. As the document was now in a more positive shape he proposed, and it was agreed, that in future there should be one review annually at the May meeting.

**E888 District Commissioner's Report:**

Referring to the report of a new Explorer Unit being started in Caton the Chair advised that POR required that "The opening and closing of Explorer Scout Units is the responsibility of the District Commissioner in consultation with the District Explorer Scout Commissioner, District Executive Committee and Group Scout Leaders." The DC confirmed that she did mention the formation of the Unit - but not a formal consultation - to the Executive; the meeting was content with the information received and noted the correct procedure.

**Lonsdale District Scouts**

Headquarters: 3 Moor Street Lancaster LA1 1PR

**President:** Mrs Suzie Reynolds DL **District Commissioner:** Mandy Sweet **District Chair:** Dr Tony Andrews

W:lonsdalescouts.org.uk

Registered Charity Number 1027167

### **E891 Approval of Annual Accounts for Year ended 31 Dec 2018**

The draft accounts had been reviewed on several occasions by various Trustees. These had been circulated to members of the Executive prior to this meeting. The Chair took members through the various sections and no issues or concerns were raised.

**Proposed** that the annual accounts for the year ended 31 Dec 2018 be approved: Proposed by Howard Greenwood, seconded by Tom Wilkinson.

The draft accounts were approved nem con and these were signed on behalf of all trustees by the Chair and DC. These would be formally presented to the District at the AGM on 27th June. It was agreed that the accounts be placed on the District's website prior to the AGM.

**Action: District Secretary**

### **E892 Lonsdale Strategy 2019-23 (First draft)**

The DC presented for discussion and comment the first draft of the District Strategy 2019-2023. Following discussion at the planning evening a list of goals had been compiled under the four 'pillars' of People, Perception, Places and Programme. With regard to the Places pillar she acknowledged that more input was needed concerning the Activity Centres now that a new ACMB Chair was in place.

Jon Minshull who had taken the lead role in preparing the document suggested that the target should initially be on the first 12 months with a strategic review undertaken at that point, and annually thereafter. The DC asked members whether the right direction was being followed and the actions identified were achievable. To confirm that that was the case it was proposed to review the strategy regularly at Executive Committee meetings. The Chair suggested that there should be prior input from the District Team.

David Bateman asked that the appointment of an Assistant Appointments Secretary whose principal role would be to deal with appointment reviews, be added into the actions. No further comments or amendments were brought forward.

### **E893 Any Other Business**

#### **International Fund:**

This District fund's aim was to provide some financial support for those young people planning to attend an international scouting event. It had been agreed that the Finance sub-Committee would receive applications and make awards. To progress matters speedily (rather than wait for the next meeting of that sub-Committee) the Chair reported on 3 applications:

- i. A Network member taking part in the Explorer Belt to Serbia.  
A grant of £100 was agreed.
- ii. A leader on the West Lancs. Croatia 2020 Trip. (36 Explorers & Network, 11 from Lonsdale).  
A grant of £100 was agreed.
- iii. An Explorer Scout taking part in the Croatia 2020 trip.  
A grant of £100 was agreed.

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**District GDPR Policy:**

At the suggestion of the DC the need for a District GDPR Policy was noted.

**Chair and Secretary of Finance sub-Committee:**

The DC reported that she was still attempting to identify individuals for the vacant roles of Finance sub-Committee Chair and Secretary.

**Date of Next Meeting:** 16 September 2019 (a full schedule of meetings for 2019-20 would be published in due course).

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