

REPORT - FINANCE SUB-COMMITTEE MEETING (SCHEDULED FOR 20 SEPTEMBER 2018)

Introduction

The meeting scheduled for Thursday 20 September 2018 did not take place as it was probable that only one person (the Chair) would be present. This report covers the key topics that would have been considered.

Treasurer's Report

The report prepared by the Treasurer (and circulated with the papers for the meeting of the Executive Committee) was also that to be considered at the meeting of the Finance sub-Committee.

11th Morecambe and Heysham Scout Group - Membership Subscriptions

Members will recall that at our meeting on 15 May 2018 we agreed to write-off the money outstanding for the 2017 Membership Subscriptions (£961). The DC and I wrote, to the GSL, on 16 May 2018 with this information, requesting that a payment plan be forwarded to cover the monies outstanding of the 2018 Membership Subscriptions (£968.80). At the time of preparing this report there has been no response - not even thanking the District Executive for writing-off the 2017 sum. I have attempted to chase this - through third parties - with no success, yet!

Activity Centres Finance Report

The Treasurer Activity Centres Management Board reports that:

“The CAF Bank account balance at the close of business on 3rd September 2018 is £24,331.

In addition, there is £15,000 deposited with the Skipton Building Society. This is immediately available.
Total funds = £39,331.

On 31st August the “ordinary” income for Littledale amounts to £25,405, with “ordinary” expenditure of £9,131. SilverHelme’s income is £15,922 and expenditure is £6,907.

A new ride-on mower has been bought for Littledale at a cost of £6,360.

At the moment, the draft Budget for 2019 shows a surplus of £2,585 if lettings are increased by about 4% (or £3,800).”

Budget 2018: The Treasurer has provided an analysis of receipts and payments to 31 August 2018 as compared with the agreed budget. At some stage during the meeting of the Executive Committee [on 24 September 2018] I need to brief you orally in relation to an assessment of the financial situation with respect to the Activity Centres.

Budget and Fees for 2019: The Treasurer is keen to avoid the difficulties encountered this year, when the budget for the Activity Centres was approved by the Executive Committee well into the current financial year. I had planned a progression of meetings (Activity Centres Management Board, then Finance sub-Committee both prior to the meeting of the Executive Committee of 24 September 2018). This has failed as the first two did not happen. In his ‘first look’ at the budget for 2019 it would suggest that a 4% rise in fees is needed to avoid a deficit. The draft of the budget and fees will be circulated with the papers for the Executive Committee [on 24 September 2018].

Lancaster Scout and Guide Shop

In the absence of any update, I report that the accounts for the year to 31 March 2018 have yet to be completed (and approved by the Management Committee). This was, as I understand it, mainly due to the lack of some supporting paper work (due to the death of the former Shop Treasurer). I may be able to provide a verbal update.

14-25 Finance and Support Group

Due to the scheduling of meetings (plus the requirement to submit papers in advance of the meeting of the Executive Committee) there is no report included here.

Application for Grant-in-Aid, International Fund

I have received one application for assistance from the International Fund. In accordance with the usual precedent, the DC and I (in the absence of the other sub-Committee members) agreed a grant of £200.

Submission of Scout Group Accounts

With the financial year for most Scout Groups ending on 31 March, AGMs should be held within six months (that is to say by 30 September). Copies of the accounts should then be submitted to me. To date I have received less than ten sets of accounts (and will be chasing Groups in the near future).

Tony Andrews
Chair Finance sub-Committee