

Hazard Identified and Risk Arising	Persons at Risk	Risk Controls
All hazards that could give rise to an accident and possible injury to persons on site.	All persons on site - visiting groups and site volunteers.	<p>Refer to the entries contained (below) in this risk assessment.</p> <p><b>Note:</b> <i>Notwithstanding the risk controls detailed in this column, accidents can occur. As mobile telephone reception throughout the site is poor, the Management Board has provided a functioning 'land line' telephone housed in a traditional 'phone box at the camp centre (for the purpose of contacting the Emergency Services). It is anticipated that all user groups will provide their own First Aid Kits but some are available in the Lodge (if in use). <b>Additionally</b>, ensure that the accident is reported (before the end of your visit) using the proforma Accident Book displayed within the premises.</i></p>
Lone working.	Any person on-site working on his/her own.	<p>Before visiting the site ensure that an appropriate 'home contact' or 'work contact' is aware of the visit and expected duration.</p> <p>If the lone worker has not returned (or made contact) by the anticipated time then the 'home contact' or 'work contact' is to take necessary action to either make contact with the lone worker or visit the site.</p>
Potential for personal injury or damage to the property when the site is not occupied (with easy access to equipment, chemicals or other items).	Any person on site, especially unauthorised visitors.	Activity Centre Warden (or duty site volunteers) to ensure that all equipment, chemicals and other items are securely stored before the site is vacated.
Moving vehicles: entering or leaving the site; using car park; or (when permitted) travelling to/from other locations on site.	All persons on site - particularly visiting groups.	Although there is a designated car park close to the entrance to the site there may be instances of vehicles using the site's tracks; all Leaders are advised to brief their groups to be aware of such possibilities.
Slips, trips and falls.	All persons on site - particularly visiting groups (especially with younger members).	By the very nature of the site there are areas of steep or rough ground. Leaders are advised to define the boundaries beyond which young people should not venture. In some areas [of the site] there are exposed blocks of limestone which, when wet, can be slippery. Campers are to be advised to take care in such situations.

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Slips, trips and falls (continued).		Of particular significance is the cliff face forming the western boundary of the site. There is a fence at the top [of the cliff] and Leaders are responsible of advising their groups of the dangers of venturing too far or attempting to climb any of the fences. Towards the northern end of the cliff, by the Camp Fire, there is a steep path; Leaders should set the boundaries in this area.
		The Activity Centre Warden is to ensure that the fence at the top of the cliff is maintained to a satisfactory condition.
Site equipment (tools, grass cutters, gas tank, other plant, etc.	All persons on site - particularly visiting groups.	Any tools, machinery or plant considered to be potentially dangerous are to be kept locked away - inaccessible to visitors. The Activity Centre Warden will ensure all items are appropriately stored; no equipment is to be left unattended.
		Any substances that are regarded as hazardous to health [when used] are to be kept to a minimum; stored securely; and used in accordance with accepted procedures.
		The Activity Centre Warden is to provide working parties/site volunteers with appropriate training / supervision before using tools / machinery / chemicals, etc.
		In those instances where training is a prerequisite to operate equipment: all volunteers using such equipment are to be up to date with the necessary, specified training.
		As appropriate, the correct personal protective equipment (PPE) is to be provided/worn.
		Leaders are to remind their groups of the danger of 'investigating' any plant, fittings and fixtures.
Electrical and gas installations.	All persons on site - visiting groups and site volunteers.	Any faults or problems are to be reported to the duty warden.
		Repairs or alterations/additions to electrical circuits or gas installations are to be carried out only by tradespeople registered/certified by the appropriate body/organisation.
		All electrical and gas appliances are to be used for their correct purpose. If in doubt about operating procedures contact the duty warden.
		In particular, the Lodge cooker is to be used with appropriate ventilation to the kitchen (extractor hood fan switched on plus additional ventilation by opening the kitchen window/external door).

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Asbestos (used in building construction) - with the possibility of developing asbestosis.	All persons using the Lodge.	A survey would indicate that there may be a limited use of asbestos sheeting in the Lodge but it is considered that the risks are very low if the material is left undisturbed. The Activity Centre Warden is to be consulted before any construction work is carried-out in the Lodge.
Legionella bacteria - with the possibility of contracting Legionella Disease.	All persons using water drawn on-site.	In view of the limited storage of water on site and the ambient temperatures, conditions are not favourable for any bacteria to multiply.
		Additionally, when not in use, the temperature of any stored hot water will rapidly fall to conditions not favourable for any bacteria to multiply.
		A survey would indicate that water cannot stagnate anywhere in the system (but as a precaution it would be sensible to consider running cold water for a short period before use at the start of a visit, especially in the Lodge).
		Although unlikely, water droplets from showers is the possible mechanism for the dispersal of any bacteria (but as a precaution it would be sensible to consider running hot water for a short period before use).
Bunk beds.	All users of the Lodge.	Centre staff to carry-out a regular safety review (both to identify any possibility that users can slip/slide from bunks and to check the rigidity of construction of the beds).
		Leaders are to brief their group that games and the like are not appropriate activities any bedroom
Any other items on site.	All persons on site.	Leaders are to brief their groups not to attempt to explore or use other items/fixtures around the site (without appropriate supervision).
Trees.	All persons on site - particularly visiting groups.	The site will be inspected periodically for any dangerous trees by the Activity Centre Warden and expert advice sought, if required; remedial action will be taken as necessary.
		Some areas of the site may not be appropriate for camping in high winds. A dynamic risk assessment is to be maintained and campers moved if necessary.
		Leaders are responsible for briefing their groups and setting boundaries in relation to tree climbing.
Natural environment.	All persons on site - particularly visiting groups.	In addition to the hazards identified above, Leaders should brief their group accordingly in relation to insect stings/bites, nettle stings, toxic plants and the like.

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Ticks - with the possibility of contracting Lyme Disease	All persons on site - especially those passing through moist areas with dense vegetation or long grass.	Preferably stay to paths and stay out of deep vegetation: wear long-sleeved garments and long trousers. Everyone should inspect themselves after such activities - removing any ticks by the recommended method. Further guidance is available on <a href="http://www.scouts.org.uk">www.scouts.org.uk</a> .
Fire.	All persons on site - particularly visiting groups.	<p>Separate guidance will be provided in relation to the occupation of any permanent building: emergency exits, alarm systems, emergency lighting, kitchen procedures, etc.</p> <p>For those groups camping, Leaders are to ensure that best practice is followed and that naked flames are not too close to combustible materials.</p>
Fire risk from smoking.	All persons on site - particularly visiting groups.	<p>Smoking, including vaping, is not permitted anywhere within the boundary of SilverHelme Activity Centre.</p> <p>For those groups camping, Leaders are responsible for ensuring compliance.</p>
Proximity to farm machinery, animals, etc.	All persons on site - particularly visiting groups.	Leaders are responsible for briefing their groups (and setting boundaries) when taking-part in activities off-site (and to respect other people's property).