

# Sample agenda for a group annual general meeting

1. Welcome and Introductions
2. To receive any apologies for absence
3. To receive and consider the minutes of the previous AGM
4. To receive and consider the Annual Report for the previous financial year (*just ended*)
5. To receive and consider the Financial Statements for the previous financial year (*just ended*)
6. To elect and appoint the Officers of the Group Executive Committee:
  - Approval of the Group Scout Leader's nomination for Group Chair
  - To elect the Group Secretary
  - To elect the Group Treasurer
7. To acknowledge any of the Group's Leaders expressly indicating to the AGM (in writing or orally at the meeting), that they are willing to sit on the Group Executive Committee as an Ex-officio member
8. To approve the Group Scout Leader's nominations to the Group Executive Committee
9. To elect members of the Group Scout Council to the Group Executive Committee
10. To appoint the Independent Examiner for the coming year
11. Presentation of awards
12. Guest Speaker
13. Conclusion and vote of thanks
14. Close of meeting

Social event